



# HJS – RETURN FROM LOCKDOWN

Information for parents

## ARRANGEMENTS FOR MARCH 8<sup>TH</sup> ONWARDS

March 2021

### EVERYONE IS EXPECTED TO RETURN TO SCHOOL

Unless your child is unwell, or your family has been advised to isolate, we expect everyone back in school on **Monday 8<sup>th</sup> March 2021**.

All of our staff are very much looking forward to being back in school with the children, and we very much hope that we will all be able to stay in now for the rest of the school year. In order for that to happen, we must all play our part in following the safety measures we have put in place to avoid transmission of the coronavirus.

It is still possible that we may have to send classes home to isolate if a positive case of Covid-19 is identified. If this should happen, children will be expected to revert to home learning, using Microsoft Teams, just as they have done so successfully during the lockdown. We will continue to save each week's lessons in Teams, even when all children are in school.

We expect small numbers of children to be at home isolating from time to time. As long as they are healthy, they will also be expected to find the lessons in Teams. A member of school staff will keep in contact with them, although they will not get the full "home learning" experience that has been available while teachers have also been at home during lockdown.

Breakfast Club and Schools Out after school club will be available. Parents are advised that they should only use this provision if it is necessary to support them to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group.

### PREPARATION

School will be closed for all pupils on the afternoon of Friday 5<sup>th</sup> March, in order to allow teachers time to prepare the classrooms and familiarise themselves with the latest safeguarding and health and safety requirements.

For those children who currently attend school, a school lunch will be offered. Children will finish at 12:00 if they are not having lunch and 1:15 if they are.

If childcare that afternoon presents you with a problem, contact the office as soon as possible.

Teachers will not be providing detailed feedback to pupils on work submitted online next week. This does not mean children don't have to do the work! We will be able to give them feedback in person when they return to school.

Opening for all children in March 2021 info for parents

## SAFETY MEASURES

When children return to school on March 8<sup>th</sup>, they will find the arrangements very similar to the autumn term. All the same safety measures will be in place, and we will be strictly enforcing them. We have updated our [Risk Assessment](#) in line with the [latest government guidance](#), published on 22<sup>nd</sup> February.

## BUBBLES

Within the school buildings, we will maintain class bubbles, and for the wider school day we will consider each year group to be a bubble. We accept that it is not possible to limit all contacts to a finite group of people in a bubble. Children will have siblings in different bubbles, and some staff will work in more than one bubble. However, we will designate specific areas and routes within the building for each class bubble and specific zones outside for year group bubbles.

## TIMETABLE

We will operate two staggered timetables.

**Years 5 and 6** will start at **8:50** and finish at **3:20**.

**Gates will be open for Years 5 and 6 at 8:40**

**Years 3 and 4** will start at **8:55** and finish at **3:25**.

**Gates will be open for Years 3 and 4 at 8:50**

This will enable us to limit congestion at the school gates at drop off and pick up times.

Lunchtime will be staggered with each year group having a total of one hour to eat lunch and play.

Teachers' non-contact time will be covered as usual by a **Shine PE** lesson and either **Music with Mr Coulson** or **Languages with Mrs Goulden**.

## ARRIVAL, DEPARTURE, AND ACCESS TO THE BUILDING

Please use the gates on Park Grove to enter and leave the site, unless you are also dropping off or picking up children at the infant school.

Parents and carers will not be allowed inside the green fence at any time.

**Parents and carers must wear a face covering on the school site unless they are exempt from doing so.**

Parents and children are reminded not to walk through the infant school playground or stand in the car parks.

Year 6 and Year 4 enter through the gate by the cycle park. Year 5 and Year 3 enter through the gate by the willow tree. Once children enter the fenced playground area, they go straight to their point of entry to the building.

**YEARS 5 AND 6, ARRIVING AT 8:40 FOR 8:50 START**

<b>Class</b>	<b>Enter through gate</b>	<b>Line up at Point of Entry</b>
<b>1</b>	<b>Cycle park</b>	Back staircase door
<b>2</b>	<b>Cycle park</b>	External Class 2 door
<b>3</b>	<b>Cycle park</b>	Under the canopy, Hub door
<b>4</b>	<b>Willow tree</b>	Back stair case door
<b>5</b>	<b>Willow tree</b>	Bottom of the ramp door
<b>6</b>	<b>Kitchen</b>	Bottom of the ramp door

**YEARS 3 AND 4, ARRIVING AT 8:50 FOR 9:00 START**

<b>Class</b>	<b>Enter through gate number</b>	<b>Line up at Point of Entry</b>
<b>7</b>	<b>Cycle park</b>	External Class 7 door
<b>8</b>	<b>Cycle park</b>	Ramp to Ash front door
<b>9</b>	<b>Cycle park</b>	Under the canopy, Class 9 Fire door
<b>10</b>	<b>Willow tree</b>	External Class 10 door
<b>11</b>	<b>Willow tree</b>	Class 11 Fire door
<b>12</b>	<b>Willow tree</b>	Willow front door

At the end of the day, children will exit through the same gates, and parents may meet them on the lawn.

**TOILETS**

All of our toilet facilities will be designated as unisex. We will block off the urinals in the boys' toilets, so they cannot be used.

Each class of children must use a designated toilet block. Only one child at a time may leave the classroom to go to the toilet. A maximum of three classes will share a toilet block, so there will be a maximum of three children at a time in a toilet area.

## CLASSROOMS

Children will sit side by side at tables facing the front. Each child will have a designated place, and there will not be any option to move to different desks during the school day, unless desks and chairs are cleaned first.

The teacher will have a zone at the front of the classroom, marked by tape on the floor, where they remain and children may not enter, in order to maintain a reasonable distance from children. The majority of teaching will be done from the front of the classroom.

Each child will have their own ziplock bag of stationery equipment which will include everything they need. They will keep this with their books in their tray, which they will keep on or under their table or chair. They do not need to bring pens or pencils or pencil cases from home.

Children will not use the cloakrooms, but will hang their coats on the backs of their chairs.

**Children will not be allowed to bring in large backpacks.** They need only bring to school a **packed lunch and snack, a water bottle, and a reading book**, all of which they need to keep on or under their desk or chair with their tray.

For a very small number of Year 6 children who have unavoidable reasons to bring in a phone, they will have to keep it in their tray, turned off, and we will not accept any responsibility for it. Parents are asked to contact us if they feel their child has a need to bring a phone to school. We strongly discourage it.

**Children will be asked to wear their PE kit to school on PE days to avoid the need for another bag and for changing.**

All classes will have a well stocked book corner, as we will not be using the library. Once they borrow a book from the book corner, they must not share it with anyone else. They may keep it in their tray and they may take it home to read. When they have finished with it, it must be returned to a quarantine box, where it will remain for 72 hours before being returned to the book corner. Children may bring in their reading book from home, but must not share it and must keep it in their tray.

The cleaners will clean classrooms every day, and will conduct an additional clean of toilets and high-touch surfaces at lunchtimes.

## HYGIENE

Children must wash their hands on entry to the classroom in the morning, after break and after lunch. In addition, they must wash their hands before and after PE, before eating, after going to the toilet, and after handling anything that is not their personal possession or workspace.

Each classroom has soap dispensers at the door and by the sink, paper towels and a pedal bin. The bin must be foot operated and used for all paper towels and tissues.

Each classroom has a bottle of disinfectant cleaning spray, blue paper roll and rubber gloves, to be used by adults only.

Children may queue to wash hands, or may sit in their seats to wait their turn. They may also be directed to use the basins in the toilets if this helps to get through the class more quickly.

Children are asked to bring their own tissues, but classrooms will also have a supply of tissues. Posters around the school remind children to “Catch it, Bin it, Kill it”. Children are reminded to cough or sneeze into their elbow if they do not have a tissue.

## **OUTDOOR SPACES**

Playtimes will be staggered so only two year groups are out at a time. When the field is available (subject to weather conditions), it will be divided into zones for each year group.

Each Year group will be allocated an area of the playground. We will operate a rota system so that all children get a turn in areas such as the adventure playground, the quiet area and the multi-sports wall.

Shared outdoor play equipment will be cleaned after use. The adventure playground equipment will be cleaned in between different groups using it.

Classes may use outdoor spaces for learning as much as they wish, subject to liaison in advance to ensure that they are not all trying to use the same areas at the same time.

When moving from place to place, classes must be respectful of each other’s bubbles and wait until others have passed.

Teachers will collect classes at the end of break and lunchtimes from their zone outside to ensure they maintain their bubbles when returning to the classroom.

## **LUNCHES**

Children may order school lunches as usual, or may bring their own packed lunch.

School meals will be eaten in the Hall or Dining Hall. Each year group will have a designated sitting, and children will sit at tables with other members of the same class. There will be a 2 metre spacing between tables of different classes.

Packed lunches will be eaten outside if the weather is fine and in the classrooms if not.

To assist the catering staff, parents are asked to order meals for the week ahead using an online form which will be sent out by email each week.

Children may bring in a healthy snack for break time. Children must not share their snacks or lunches.

## **CURRICULUM**

We will deliver a full curriculum with coverage of a full range of subjects.

There will be a strong emphasis in the first week or two on PSHE, with a need to gauge the emotional needs of the classes and prepare them for a return to school-based learning habits. We will spend as much time as is necessary on establishing routines and expectations, building social cohesion and introducing strategies to manage everyone’s mental health and wellbeing.

We won't just be drilling literacy and numeracy skills. We aim to provide our usual rich curriculum, with plenty of art, drama and music and sport.

Mr Coulson will teach Music to Year 3 until Easter, and in the summer term he will teach Year 4 and Year 6. Mrs Goulden will teach German to Y3 and 4 and French to Y5 and 6 and Shine sports coaches will teach one of the two PE lessons each week. PE will be outside whenever possible.

## MANAGING ILLNESS

It is absolutely essential that parents, staff and children all work together to minimise the risk of transmission of the Covid 19 virus.

**If anyone in the household has any symptoms, however minor, that might indicate Covid 19, children must not come into school.**

If your child or anyone living in your household:

- develops a cough
- develops a high temperature
- or has a loss of sense of smell or taste

you must keep them at home and [arrange a Covid 19 test](#).

If the test is positive, NHS guidance must be followed and school must be informed immediately. Out of school hours, the [online form](#) on the website can be used.

**Parents must inform the school of any symptoms within the household, and must inform the school of the results of Covid 19 tests.** If the result is positive, the school will liaise with Public Health England and South West Health Protection Team and engage in the track and trace programme to inform other people in the child's bubble. If the test result is negative, the child may return to school once they are well enough.

If symptoms develop while a child is in school, they will be taken from the classroom to our "treatment room" where they will be looked after by one of our First Aiders, using appropriate personal protective equipment (PPE). Parents will be called and asked to collect the child as soon as possible, and will be asked to arrange a Covid 19 test.

The Public Health England advice to schools is that other children in the bubble and their families do not need to be informed or concerned unless there is a confirmed case of Covid 19, in which case the track and trace programme kicks in. Bristol City Council has written its [Local Outbreak Management Plan](#). If there are multiple confirmed cases within 14 days, a decision may be made, in consultation with Bristol and Public Health, to close a class, or in the case of a wider outbreak, to close the school. Such decisions would not be made by the school alone.

## MEDICAL INFORMATION AND MEDICATION

Parents are asked to ensure that the office is provided with relevant medical information about their children, and that any medications required in school are up to date.

Parents must inform the school if their child is in a clinically extremely vulnerable or clinically vulnerable category as defined by the latest government guidelines.